



**MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION  
REGULAR MEETING  
9.28.24 - 9:30 AM**

<b>Central Meeting Location:</b> Arts in Action Community Middle School 745 South Kern Ave, Los Angeles, CA, 90022	<b>Ability To Attend From:</b> Arts in Action Community Charter School 5115 Via Corona Street, Los Angeles, CA, 90022
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**Attend virtually through the Zoom link below:**

[Meeting Link](#)  
ID: 86595812957  
Passcode: 636461

**Board Members Present:**

Raul Alarcon

Rachel Gibbs

Ronae Harrison

Deborah Bronner

Catherine Belcher arrived at 9:39AM

**Board Meeting called to order at 9:36AM.**

**OPEN SESSION**

- 1. Public Comment.**
  - a. No public comment
- 2. Announcements from Board Members or Board Committees.**
  - a. None
- 3. Minutes from Past Meetings.** The minutes from the 8.17.24 board meeting were presented for review and consideration by the school board.
  - a. Deborah Bronner made a motion to approve the minutes as presented. Ronae Harrison seconded the motion.
  - b. 4 ayes, 0 nays. Motion passed.

**CLOSED SESSION**

1. Conference With Legal Counsel - Litigation. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 matter
2. Executive Director Performance Evaluation. (pursuant to Section 54957). The Board will

engage in the Executive Director's performance evaluation and goals for the 2024-2025 fiscal/school year

**4. Report from Closed Session.**

- a. Nothing to report.

**5. Financials.** Charter Impact and the Executive Director presented the most up-to-date financials for review and consideration by the school board.

- a. Rachel Gibbs made a motion to approve the financials as presented. Catherine Belcher seconded the motion.
- b. 5 ayes, 0 nays. Motion passed.

**6. Compliance Monitoring Process.** The Executive Director proposed the compliance monitoring process for the 2024-2025 school year for review and consideration by the school board.

- a. Ronnie Harrison made a motion to have Catherine Belcher review the process. Deborah Bronner seconded the motion.
- b. 5 ayes, 0 nays. Motion passed.

**7. Construction and Building Updates and Next Steps.** The Executive Director and Director of Operations presented Construction and Building Updates and Next Steps for review and consideration by the school board.

- a. No vote was taken on this item.

**8. Health Care Enrollment Plan and Next Steps.** The Executive Director presented the proposed addition of a Flexible Saving Account to the health care options and next steps for researching and procuring upcoming annual Health Care Packages, Rates, and Enrollment for review and consideration by the school board.

- a. Ronae Harrison made a motion to accept the proposal as is now, with possible updates by the next meeting. Rachel Gibbs seconded the motion.
- b. 5 ayes, 0 nays. Motion passed.

**9. Additional Schools in Action Bank Account.** The Executive Director and school leadership presented a proposal to create an additional bank account within City National Bank for programmatic and accounting purposes for review and consideration by the school board.

- a. Ronae Harrison made a motion to add the bank account. Deborah Bronner seconded the motion.
- b. 5 ayes, 0 nays. Motion passed.

**10. Consent Agenda.** The school board reviewed and considered the following:

**a. Administrators' Report and Planned Next Steps**

- i. Current and upcoming school events
- ii. Programmatic and department plans & updates
- iii. Meal Program (NSLP and CACFP) budget plans & updates
- iv. Schoolwide Assessment Data Updates and Goal Setting (i-Ready beginning of the year math and ELA data, attendance, suspension, ELPAC)
- v. Staff, student and family survey plans & updates
- vi. Universal Pre-Kindergarten Plan and Requirements
- vii. Strategic Planning plans & updates
- viii. LAUSD Calendar of Significant Deadlines and Oversight documents
- ix. Election plans & updates
- x. Current and prospective grant plans & updates
- xi. Audit Updates and Proposed Next Steps: USDA CDE Meal Program Audit, Meal Program

NSLP Administrative Review, Meal Program Summer SSO, Williams Act Audit, STRS, and independent fiscal audit, CDE Special Education Cyclical Monitoring for small LEAS

- xii. School Site Council plans & updates
  - xiii. English Language Learner Committee plans & updates
  - xiv. Staffing updates and organizational structure plans & updates
  - xv. Enrollment and recruitment plans & updates
- b. Rachel Gibbs made a motion to approve the consent agenda. Ronae Harrison seconded the motion.
  - c. 5 ayes, 0 nays. Motion passed.

## **11. Adjournment at 11:24**

*Requests for disability-related modifications or accommodations should be made 24 hours before the meeting at the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign-ups before the meeting. Speakers must sign up before the item is acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Board meeting materials can be requested and made available for public inspection during the board meeting and are accessible on the school website or by visiting the elementary or middle school main office or by emailing [jessicab@artsinactioncharter.org](mailto:jessicab@artsinactioncharter.org).*